

Minutes
The City of Frederick
Mayor and Board of Aldermen
Workshop

November 18, 2015
3:00 p.m.
Board Room – City Hall

- I. Mayor McClement called the meeting to order at 3:00 p.m. Present were Aldermen Michael O'Connor, Joshua Bokee, and Alderwoman Donna Kuzemchak. Alderman Philip Dacey arrived at 3:22 p.m. and Alderman Kelly Russell joined the meeting at 3:56 p.m. from a Transportation Planning Board meeting in Washington, D.C.
- II. Mayor McClement presented the Gold Leaf Tree Award and the Small Business Saturday Proclamation.
- III. Workshop
 1. Marc Stachowski, Deputy Director of Public Works presented the Ad Hoc Watershed Advisory Committee update. He was joined by members of the Committee, Clyde Hicks, Dave Kalt, and Ryan Delaney who presented on their respective sub-committees. The group in conjunction with the Mayor and Board of Aldermen have a number of follow-up items including revisions to the Forest Stewardship Plan, development of road maintenance standards, implementation of a permitted use program, introduction of a trail/sign program, a parking upgrade plan, and establishment of an oversight committee.

Public comments were received.
 2. Rachel Depo, Assistant City Attorney led the discussion of a proposed Sidewalk Café Ordinance. Zack Kershner, Director of Public Works provided information on the Americans with Disabilities Act requirements and Todd Himes, Building Department Manager provided information on the current permit process. Kara Norman, Executive Director of the Downtown Frederick Partnership provided the partnerships point of view on the ordinance and spoke on behalf of business owners in downtown Frederick.

Public comments were received.
 3. Joe Adkins, Deputy Director of Planning led the continued discussion of restaurants with entertainment.

Public comment was received.

The proposal will be presented to the Planning Commission and then will go before the Mayor and Board of Aldermen for final approval.

 4. Richard Griffin, Director of Economic Development led the discussion of a Memorandum of Understanding between The City of Frederick and Plamondon Hospitality Partners

regarding the Downtown Frederick Hotel and Conference Center. Mr. Earl Robbins, Chair of the Downtown Frederick Hotel and Conference Center Advisory Committee assisted in the presentation. Pete Plamondon of Plamondon Hospitality Partners provided additional information and perspective. David Edgerly, the Project Finance Manager provided financial information on the project.

Public comments were received.

This item will move to a Mayor and Board of Aldermen Public Hearing on December 3, 2015.

The meeting was adjourned at 7:16 p.m.